THE TAX COP™

by TOTAL TAX EXPERIENCE

Patrice L. Berry, EA®

The Tax Cop®

2026 TAX SEASON GUIDE

Help Us, Help You, Help Yourself®

Auditproof Your Business and Your Life®

www.thetaxcop.com

Welcome!

I'm really excited about working with you!

If you want your accounting and taxes completed, while not feeling overwhelmed, I can help. I've worked with many individuals and entrepreneurs who needed someone to help make it less taxing for 25+ years, and decided that at the end of March 2020, I would take that plunge and FINALLY do what I love full-time.

Now you may be asking yourself: What do you mean by full-time? What the heck was she doing with her time before now?

I always ran a tax practice, and I did that while being employed as an Office of Inspector General Auditor (DoD and DoC) for 21 years. I care more about helping you reach your accounting and tax goals than the size of your company. My services have helped taxpayers save more time, money, and sleepless nights. No need to worry, let's start your journey today!

Patrice L. Berry, EA® | The Tax Cop®
Founder & CEO
Total Tax Experience LLC®

We're always looking for ways to better educate and serve clients. Let's start your journey TODAY.

Important Dates

MAR
16

Partnerships / S-Corps / Estates

This is the due date for filing. An extension can be filed, extending your deadline until September 15, but all organizers and documents must be submitted by February 16 to ensure timely filing.

APR
15

Individuals / C Corps

This is the due date for individuals and C corporations. Extensions run to October 15, but payment is still due April 15. Submit all organizers and documents by March 2 for on-time filing.

AUG
3

Final Organizer Deadline

All organizers and documents must be fully submitted and completed by August 3. Submissions received after this date will incur a 25% late fee. After August 3, we will no longer accept new clients for the current filing year.

SEP
15

Partnership & S-Corp Extensions

This is the final due date for Partnerships, S-Corps, and Estate returns that were placed on extension. All required returns and payments must be completed and securely filed by this date.

OCT
15

Individual & C-Corp Extensions

This is the final due date for Individual and C-Corporation returns that were extended. Ensure all outstanding invoices are paid and signatures are completed before this deadline to avoid late filing penalties.

OCT
19

New Client Enrollment Opens

Our calendar reopens for new tax clients for the upcoming filing season. This is the best time to schedule consultations and begin preparing for the next year's filing process.

Things to Consider

- The “ENTIRE” tax organizer MUST BE COMPLETED before we can begin preparing your return. Incomplete organizers can delay processing and affect your filing timeline.
- Know the number of W-2s and other tax forms you are expecting to receive. This helps us confirm all income has been reported and avoids IRS mismatch notices.
- If your address has changed, be sure to update past employers, banks, and investment companies so your tax forms are mailed to the right place.
- Check payment apps like Cash App, Venmo, and PayPal for any 1099 forms or income summaries. The IRS tracks these business-related transactions as part of your taxable income.
- Please locate and provide all crypto and virtual currency transactions, including trades, sales, and transfers between wallets. Missing details can lead to amended returns later.
- Access your online account at www.irs.gov to review any balances, payments, or notices before filing. This ensures we’re working with the most accurate data.

The Secure Portal

Our secure client portal is where everything happens: document uploads, e-signatures, messages, invoices, and return delivery. You can log in anytime to check your progress, ask questions, or send files safely.

It's your personal command center to stay connected with our team, anytime, anywhere.

Download Your Secure Client Portal

4.9/5 ★★★★★
20K+ reviews
Available in 10+ languages

App Store | Google Play

Welcome to Your Client Portal

Hosted securely by TaxDome, customized for Total Tax Experience® clients.

Scan the QR code to log in anytime.

Or visit https://totaltaxexperiencellc.taxdome.com/login

How to Log In:

① Scan the QR code or click the secure login link.

② Enter the email we have on file.

③ Set your password the first time, then use it for future logins.

④ Verify with two-factor authentication using the code sent by text or email.

The Process

Complete Your Tax Organizer(s)

Complete Your Tax Organizer(s) - Please complete the organizers in full and add as much information as possible to get the maximum results. Our abilities are limited without all the information necessary.

Upload Your Documents to the Portal

Upload all of your documents to the portal, RENAME, and attach to the organizer. We will not accept screenshots sent as a text message or in an email. The IRS requires all financial data transfers are secure and encrypted.

Sign Your Engagement Letter(s) & PAY YOUR DEPOSIT

Sign Your Engagement Letter & pay your DEPOSIT for services - If you have a business and a personal tax return please make sure you sign both engagement letters and pay the associated deposit(s).

Be Responsive to Communications

Please be responsive to all forms of communication. This helps keep the process efficient and effective for everyone. All communications happen directly in the portal. Note: Don’t forget to download the app and turn on notifications.

Pay Invoice & Sign Off on Completed Return

Once you approve the review copy, you will then receive the balance of your invoice attached to your signature copy. Your invoice must be PAID IN FULL in order to access the signature copy.

Tax Returns Filed Electronically

Tax returns are filed electronically once documents are signed and the invoice is paid, unless you request mailing. Signed returns remain accessible in the “Firm docs shared with clients” folder under the correct year.

Hear From Our Clients

"Patrice and the whole team at Total Tax Experience are literally THE most professional and up-to-date tax accountants you can hire. I used Total Tax Experience for my S-Corporation taxes, and Patrice, the owner, treated our little tiny company as if we were big corporate clients. They will find you each and every tax break you qualify for and then some more. If you can get Total Tax Experience to take you on, I would definitely do it!"

Rhassan H.

★★★★★

"For each year, I have my taxes prepared by Total Tax Experience. It is a genuine pleasure. The team is professional, knowledgeable, and accurate with all things tax-related. They are patient in answering questions, and they use technology efficiently. They give me peace of mind knowing my taxes were done right and will always support clients in personal and business tax-related matters. I'm proud to be a client of Total Tax Experience. Patrice!"

Iris F.

★★★★★

"Extremely happy with my entire experience. Very professional, very prompt. Received the best breakdown of my return I have ever had, really like the video explanation that goes line by line. Patrice has been doing my taxes for the past several years. I won't be going anywhere else. She double-checks everything and is completely honest. If there is something I'm not sure how to do, she has no problem explaining. If I could give 10 stars I would."

Sherry W.

★★★★★

Are We A Good Fit?

We are a good fit if...

- You are responsive and available to finish the client homework.
- You agree with the pre-established deadlines and deliverables.
- You trust we're proactively working on your accounting and tax.
- Your paperwork is filed on time and we are avoiding unnecessary fees.
- You have no problem using technology.

"Every great partnership starts with clear expectations."

We are not good fit if...

- You are not ready to make the investment in yourself and your business.
- You are not responsive to chats and requests for documentation.
- We have different expectations about the scope of services.
- We are negotiating constantly over fees or consistently late pay.
- You aren't comfortable with using a technlogy.

" Our goal is your success, but success requires teamwork."

Tax Return Completion

Experience Ease with Our Virtual Services

How We Communicate: Most of our communication takes place virtually. Meetings are conducted via **Zoom**, and when you call the office, you'll connect with one of our Client Coordinators.

How to Reach Us Quickly: Send messages or quick videos through the secure portal for the fastest response.

What to Expect: Receive financial advice and tax liability reviews directly from an Enrolled Agent, all from the comfort of your home.

Our Business Hours and Availability

Our office hours are **8AM–5PM, Monday through Friday.**

Virtual consultations are available on select days: **Mondays** and **Thursdays Only** from 10AM–4PM.

Please note: we're closed on weekends.

Our Tax Return Review Process

At **TTE**, we're thorough. Every document and return is carefully audited as part of our accuracy process.

Timeline: During peak season, expect up to a 2-week turnaround from organizer submission to return signing.

Queue System: We operate on a fair queue system—if additional information is needed, your return does not automatically move back to the front of the line.

Services & Fees

PERSONAL RETURNS
(Basic)
Starting at **$455**

PERSONAL RETURNS
(Schedule C/E)
Starting at **$580**

BUSINESS RETURNS
(1065, 1120, 1120S, 1041)
Starting at **$1,200**

PRIOR YEAR PERSONAL RETURNS
Starting at **$475**/year

PRIOR YEAR TAX REVIEWS
Starting at **$250**/year

PRIOR YEAR BUSINESS RETURNS
(1065, 1120, 1120S, 1041)
Starting at **$800**/year

TAX PLANNING & PREPARATION BUNDLES
Starting at **$3,999**

TAX PROBLEM-SOLVING
Investigation Begins at **$2000**
REQUIRES AN APPOINTMENT

Ready to Get Started?

Visit one of our Websites
www.thetaxcop.com OR
www.totaltaxexperience.com

Schedule an Appointment
TODAY to Discuss Your Tax Needs

Call Us at:
(301) 744-7089

Send us an Email:
admin@totaltaxexperience.com

If you are a current client with significant changes please reach out via your secure portal. If you are a new client who is ready to work with us, please email **admin@totaltaxexperience.com** so that we can create your portal access.